Purpose:
   A. To describe the role of the Emergency Medical Services Liaison Officer (ELO).

Authority:
   A. California Health and Safety Code, Division 2.5
   B. California Code of Regulations, Title 22, Division 9

Policy:
   A. Every out-of-hospital provider agency shall have an ELO.
   B. The ELO shall be responsible for the dissemination of all policies, procedures, protocols, and other official communications from Sacramento County Emergency Medical Services Agency (SCEMSA).
   C. The ELO shall serve as the official communication channel between base hospitals, receiving hospitals, other hospitals, SCEMSA and the provider agency.
   D. The ELO shall review and channel all incident reports generated internally and externally to the appropriate agency, e.g. other provider, base hospital, or SCEMSA.
   E. The ELO shall facilitate information gathering from other providers, base hospitals, and SCEMSA.
      1. Requests for information should always be in writing.
      2. If time is critical verbal communication is acceptable, but should be followed up in writing.
   F. The ELO shall facilitate communication between Paramedics and other providers, base hospitals, and SCEMSA.
      1. Whenever possible the communications shall be through the ELO and shall be in writing.
   G. It is recommended that, at a minimum, the ELO maintain a current Emergency Medical Technician certification. A Paramedic license is preferred.