

**Sacramento County
Public Health Advisory Board – Executive Committee**

Meeting Minutes

March 13, 2013, 3:30 – 4:30 p.m.

Meeting Location:

4600 Broadway
Sacramento, CA 95820
Conference Room 2020

Facilitator: Morgan Staines – Chair

Scribe: Kenneth Stanton - Staff

Meeting Attendees: Robert Meagher, Morgan Staines

Members Absent: Marty Keale, Don McClurg

Topic	Minutes
Welcome and Introductions	<ul style="list-style-type: none">• Meeting began at 3:50 p.m.• Approval of February 2013 Minutes: Tabled (no quorum)
Member and Committee Vacancies	<ul style="list-style-type: none">• One community member and two public health seats available. The Board had previously nominated Ana Estrada (last year) and must find out if they need to nominate her again, or if they can send her to the board for approval. The Board must consider if they want to interview other applicants such as Lee Pheng before deciding who to submit to the Board of Supervisors (BoS).• The Board will revisit this topic when all members are present.
Committee Updates	<ul style="list-style-type: none">• Nothing to report.

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Topic	Minutes
Schedule of Presentations	<ul style="list-style-type: none"> • There will be two presentations in April and May. April presentations will include CPS Foster Youth Care and Child Health Disability. May will include Public Health and the Ryan White Care Program. • The Board would like to hear from Public Health with a specific emphasis on staffing levels (compared to counties of similar size and workload) and budget issues so PHAB can assist with recommendations to the BoS. • Presenters will be required to submit materials for review in advance, then they will be allotted 10 minutes to conduct a short presentation, with 10 more minutes for Q&A by the Board. • The board must decide who they want to present for the rest of the year so the appropriate arrangements can be made. • Suggestions were also made for an annual retreat/extended meeting so that time could be allocated for in depth reports from Public and Primary health.
Review/Plan PHAB Agenda for April.	The agenda was confirmed with changes for presenters.
Public Comments	None
Adjournment	Meeting adjourned at 4:48 p.m.