Sacramento County
Department of Health and Human Services
Public Health Advisory Board – Executive Committee

Meeting Minutes

March 13, 2012, 3:00 – 4:00 p.m.

Meeting Location:

Capitol Community Health Network

4825 J Street #222

Sacramento CA 95819

Facilitator: Robert Meagher –Chair

Scribe: Paula Gammell - Staff

Meeting Attendees:

- Robert Meagher – Chair, Marty Keale, Don McClurg, Morgan Staines, Michael Monasky

Topic	Minutes
Welcome and Introductions	A Meeting began at 3:05 B Approval of January 2012 Minutes: Don McClurg moved to approve the minutes. Robert Meagher seconded. Ayes: Unanimous. Motion carried
Member Attendance, Removal, Nominations and Committee Updates	A Discussion surrounding the delayed nomination of Raquel Simental discussed and it was a decided a “status of application” letter be sent to Raquel informing her of the delay and appreciating her patience with the process. Members believe her knowledge of STD issues in the County is highly important for PHAB. B A new vacancy was created with the resignation of Sara Brass. Members agreed to move Ana Estrada’s nomination for to the main PHAB meeting in April for a vote. Irene Alvarez

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	who previously applied declined appointment due to changes in her circumstances. C The committee is still concerned about lack of community input from District 4. D The Research and Evaluations committee is in need of members. Robert will ask Ray Wilson if he will participate on the Research and Evaluations Committee. The committee has two pending issues – Fall Prevention and the Decision Making Matrix. It was decided to "table" the Decision Making Matrix.
Schedule of Presentations	A John Rogers of the Environmental Management Department has requested to present at the April meeting regarding the Body Art Ordinance. It has been scheduled. B Michael Monasky would like a presentation from Walk Sacramento.
Public Comments	A Meeting support staff presented a draft copy of a letter of support for the Environmental Management Department regarding their proposed fee changes going before the board of Supervisors. The Committee requested verification of language surrounding fees for food banks. Meeting support staff will verify with John Rogers and reword the letter of support and re-submit it to the committee for review via e-mail so it can be distributed timely.
Adjournment	Meeting adjourned at 4:10 p.m.