

	<b>COUNTY OF SACRAMENTO</b> <b>EMERGENCY MEDICAL SERVICES AGENCY</b>	Document #	2032.14
	<u>PROGRAM DOCUMENT:</u>  <b>Controlled Substance</b>	Initial Date:	06/01/92
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 EMS Medical Director

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 EMS Administrator

**Purpose:**

To establish the requirements for transporting and non-transporting Advanced Life Support (ALS) unit/engine/squad supply, use, replacement and accountability of controlled substances in Sacramento County.

**Authority:**

- A. California Health and Safety Code, Division 2.5
- B. California Code of Regulations, Title 22, Division 9

**Protocol:**

The policy and procedure for transporting and non-transporting ALS unit/engine/squad supply, use, replacement and accountability of controlled substances is as follows:

- A. Controlled substances are to be administered in accordance with Sacramento County Emergency Medical Services Agency (SCEMSA) treatment protocols.
- B. All controlled substances will be stored in a secure and accountable manner.
- C. The contents of the storage container will be inspected at every crew change. Both the oncoming paramedic and the off-going paramedic will jointly count, date, time, and sign a Controlled Substance Signature Log. Discrepancies will be reported immediately to service provider supervisor/management. The discrepancy report must be in writing.
- D. In the event that there is not an oncoming paramedic for the ALS unit, the counting and signing will be done by the off-going paramedic and the station officer/company supervisor or designee on duty. The station supervisor will accept and retain responsibility for the controlled substance container until a Paramedic arrives to assume responsibility.
- E. All wastage of controlled substances must be witnessed by a second person that documents it in accordance with a provider-developed procedure.
- F. All controlled substances shall be re-supplied in accordance with the supply exchange policy developed by the provider.
- G. Paramedic service providers shall adhere to all applicable laws and regulations regarding controlled substances (including CCR, Title 22, Div. 9) and ensure that security measures and procedures are followed.