

	<b>COUNTY OF SACRAMENTO</b> EMERGENCY MEDICAL SERVICES AGENCY	Document #	4100.24
	<u>PROGRAM DOCUMENT:</u> <b>EMT Certification</b>	Draft Date:	12/01/93
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 EMS Medical Director

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 EMS Administrator

**Purpose:**

- A. To establish the requirements for an individual to be certified as an Emergency Medical Technician (EMT) in Sacramento County.

**Authority:**

- A. California Health and Safety Code, Division 2.5
- B. California Code of Regulations, Title 22, Division 9

**Policy:**

In order to be certified as an EMT in Sacramento County, an individual must meet the requirements of one of the following eligibility categories:

- A. Initial Certification
  - 1. Possess a current and valid National Registry of Emergency Medical Technicians (EMT), EMT-Intermediate or Paramedic certificate and have met the certification requirements in Chapter 2 of the California Code of Regulations.
  - 2. The expiration date of the Sacramento County certification shall be a maximum of two (2) years from the date that the applicant passes the National Registry of Emergency Medical Technicians exam.
  - 3. Complete the requirements listed under PROCEDURE, except F.
- B. Out-of-State "Reciprocal" Certification
  - 1. For a person who possesses a current and valid out-of-state EMT certificate, complete the requirements listed under PROCEDURE, except F.
  - 2. For a person who possesses a current and valid out-of-state Advanced EMT or Paramedic certification, the expiration date shall be the same expiration date as stated on the out-of-state certification. This person shall complete the requirements listed under PROCEDURE, except C.

**Procedure:**

Eligible candidates shall complete/meet all of the following requirements:

- A. Be eighteen (18) years of age or older.
- B. Apply online at <https://actonline.saccounty.net>
- C. Present a current and valid National Registry of Emergency Medical Technicians registration certificate.
- D. Present a current government issued Photo ID for identification purposes.
- E. Present a current and valid American Heart Association Healthcare Provider – Cardiopulmonary Resuscitation card or equivalent.

- F. Present proof of passing, within 12 months prior to the date of the completed application, a competency based skills exam from an approved training program or from an approved ALS service provider approved by SCEMSA or other LEMSA within the State of California, by submitting a completed skills competency verification form, EMSA-SCV (08/10), with original signatures.
- G. Submit a Department of Justice Live Scan background check and Federal Bureau of Investigations background check according to SCEMSA policy #4055, Criminal Background Checks. Applicants who hold a valid California Paramedic license and have received a background check initiated by the state Emergency Medical Services Authority (Authority) are not exempt from this requirement.
- H. Pay application fees established by the Authority and SCEMSA.

**Certification:**

- A. Upon receiving and reviewing DOJ and FBI results and after all certification requirements have been met:
  - 1. SCEMSA will issue the California State EMT certification card.
  - 2. If the certification card is not received in 14 days, the applicant should contact SCEMSA at (916) 875-9753.
- B. An EMT shall only be certified by one (1) certifying entity during a certification period.
- C. Certification applications that are not completed after one (1) year shall be considered abandoned and shall be discarded.
- D. Live scan results older than ~~twelve (12)~~ **six (6)** months from the date of submission of an application shall not be accepted and the Live Scan must be repeated at the applicant's cost.

**Cross Reference:**

Certification/Accreditation Review Process, PD# 4050  
Criminal Background Checks, PD# 4055  
EMT Recertification, PD# 4150