

## County of Sacramento DHS Health Center Co-Applicant Board (CAB)

**Meeting Minutes**

November 16, 2018, 9:30 AM – 11:00 AM

**By Telephone**

(916) 876-4100

ID: 646938

**Meeting Location**

Sacramento County Health Center  
Primary Care Center  
Community Room 2020, 2<sup>nd</sup> Floor  
4600 Broadway  
Sacramento, CA 95820

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi - <b>Chair</b>	X	Vince Gallo – <b>Co-Chair</b>
X	Mike Blain	X	Don Zorechak
X	Bob Erlenbusch	X	Charles McBrayer
X	AAaron Washington – <i>Attended by phone</i>		
	Jan Winbigler		
X	Louise Steenkamp, Project Director – <b>Ex-Officio</b>		

County Staff: Dr. Mishra (Medical Director), Fernay Jackson, RN (Supervising Nurse), Kari Lockwood (Planner)

Public Attendees: None

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<b>Topic</b>	<b>Minutes</b>
Welcome and Introductions - <i>Paula Lomazzi, Chair</i>	<u>Welcome and Introductions:</u> Paula Lomazzi welcomed CAB members and staff and facilitated introductions.
Announcements - <i>All</i>	<p><u>Announcements:</u></p> <ul style="list-style-type: none"> <li>• As a follow-up to an inquiry made by the CAB in the October CAB meeting, Kari Lockwood asked Bob Erlenbusch for a reminder about the upcoming SRCEH Annual Interfaith Homeless Memorial Service. Bob confirmed it is scheduled for December 21 at Trinity Episcopal Church from 7:00 – 8:00 PM.</li> <li>• Kari shared that the CAB’s request for information on the Health Center’s outcomes for the chronic condition of diabetes will be included in next month’s quarterly Quality Improvement Data Report.</li> <li>• As a follow-up to an inquiry made by the CAB in the October meeting, Kari reviewed the Brown Act guidelines on meetings and teleconferencing as it relates to quorums.</li> <li>• HRSA requires the CAB to have a majority patient (“consumer”) membership. Kari shared current recruitment efforts to date, including flyer handouts, presenting at Management Team, and providing information to nurses and physicians. Kari also asked CAB Members to assist with recruiting consumers. Any interested applicants can contact her.</li> <li>• CAB discussed the current air quality and the different information about N95 respirators. Kari will send a link to the County webpage about the respirators and recommendations. Louise Steenkamp reported that the masks are being made available to Health Center patients. Fernay Jackson said that the fit of the masks is important and Dr. Mishra said that masks should be changed frequently if using long-term for maximum benefit. Bob stated that asthma is the top chronic health condition for the homeless population and asked if the Health Center can determine if there has been an increase of patients and homeless individuals coming in for services due to the poor air quality. Dr. Mishra stated that recent data can be reviewed. Aaron Washington asked about the Health Center’s capacity to receive a potential influx of patients due to displacement, including those who may be uninsured or missing their documents. Fernay said that Health Plans are currently authorizing Medi-Cal coverage in Sacramento County to those displaced from different counties. Louise said that the Health Center has policies regarding eligibility assistance and coverage. Aaron requested the policy for review and Kari will send to CAB to follow-up.</li> </ul>

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<p>Project Director Evaluation – <i>Paula Lomazzi, Chair</i></p>	<p>Louise Steenkamp and Kari Lockwood were excused for this portion. Board Members completed written Project Director Evaluations as required by the Bylaws and Co-Applicant Agreement and were given the option of also completing Staff Evaluations for the Planner position. Paula Lomazzi collected the evaluations and will collate the data into one report.</p>
<p>Co-Applicant Board Chair and Co-Chair Annual Election – ACTION ITEM - <i>Kari Lockwood</i></p>	<p>Kari reviewed the annual election process for CAB Chair and Co-Chair:</p> <ul style="list-style-type: none"> <li>• Elections will proceed in the following order: 1) nominations for Chair, 2) election of Chair, 3) nominations for Co-Chair, 4) election of Co-Chair.</li> <li>• Officers may serve no more than 4 consecutive terms. Paula has served 4 consecutive terms as Chair.</li> <li>• Members may nominate themselves. Any member may decline nomination.</li> </ul> <p><u>Election of Chair:</u></p> <ul style="list-style-type: none"> <li>• Bob Erlenbusch, Aaron Washington, and Jan Winbigler were nominated for Chair.</li> <li>• Out of the three nominees, Jan received the most votes with 3. Jan was elected to Chair through December 31, 2018.</li> </ul> <p><u>Election of Co-Chair:</u></p> <ul style="list-style-type: none"> <li>• Vince Gallo, Paula Lomazzi, Aaron Washington and were nominated for Co-Chair.</li> <li>• Out of the three nominees, Vince received the most votes with 4. Vince was elected to Co-Chair through December 31, 2019.</li> </ul>
<p>Co-Applicant Board Outreach Activity Workgroup Report – <i>Paula Lomazzi and All</i></p>	<p>The Board tabled this item until the December meeting due to limited time.</p>
<p>Sacramento Regional Coalition to End Homelessness 2018 Homeless Deaths Report – <i>Bob Erlenbusch</i></p>	<p>Bob Erlenbusch, Executive Director of the Sacramento Regional Coalition to End Homelessness, provided a presentation of the SRCEH 2018 Homeless Deaths Report. The purpose of this report is to provide a dignified memorial to homeless people who have died in our community, identify gaps in homeless service delivery and provide recommendations, and be a catalyst for change.</p> <p><b>Discussion:</b> The CAB discussed the results, recommendations and advocacy successes. Board members asked if any of the recommendations of the report could be endorsed by CAB. Louise said that, while advocacy is not the purpose of the CAB, the Health Center does provide services that align with some of the recommendations in the report in order to meet the needs of patients, including those experiencing homelessness. These services include</p>

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	behavioral health and medically assisted treatment for opioid addiction. CAB members stated that the County has many free programs for substance use, although sometimes there are wait lists. The Board thanked Bob for presenting this information.
Next Meeting – <i>All</i>	<u>Tentative Topics for Next Meeting</u> : Quality Improvement Data Report, Report out on the October Outreach Activity, Health Center updates, other key topics.
Public Comment– <i>Vince Gallo</i>	No members of the public attended.
Closing Remarks- <i>Vince Gallo</i>	<p>The meeting was adjourned at 11:00 AM.</p> <p>The Board will reconvene on <b>Friday, December 21, 2018 from 9:30 to 11:00 AM.</b></p> <p>Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information can be offered for those who cannot attend in person.</p> <p>Co-Applicant Board website: <a href="http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx">http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx</a></p>

*Sacramento County Health Center website link:* <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>