

County of Sacramento DHHS Health Center Co-Applicant Board (CAB)

Meeting Minutes

September 21, 2018, 9:30 AM – 11:00 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room 2020, 2nd Floor
4600 Broadway
Sacramento, CA 95820

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi - Chair	X	Vince Gallo – Co-Chair
	Mike Blain – <i>Excused absence</i>	X	Don Zorechak
X	Bob Erlenbusch	X	Charles McBrayer
	AAron Washington – <i>Excused absence</i>		Marielena Ornelas
X	Jan Winbigler		
X	Louise Steenkamp, Project Director – Ex-Officio		

County Staff: Sandy Damiano (Division Deputy Director), Fernay Jackson (Supervising Registered Nurse), Kari Lockwood (Planner)

Public Attendees – None

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Topic	Minutes
Welcome and Introductions - <i>Paula Lomazzi, Chair</i>	<u>Welcome and Introductions:</u> Paula Lomazzi welcomed CAB members and staff and facilitated introductions.
Announcements - <i>All</i>	<p><u>Announcements:</u></p> <ul style="list-style-type: none"> • Kari Lockwood confirmed that the CAB received the follow-up information from the August CAB meeting that she emailed on 08/29/18. Kari sent the CAB the link to the fact page for the County of Sacramento Homeless Initiatives and highlights about University of California School of Medicine ranking and student demographics. Paula Lomazzi said she did not recall seeing this information and Kari will send it to her. • Bob Erlenbusch shared that the Sacramento Regional Coalition to End Homelessness released their 2018 Homeless Deaths Report for deaths of people experiencing homelessness in 2017. Bob provided an overview of the results, including that there has been a 75% increase in homeless deaths from 2016. Sandy will provide the links to additional materials related to those experiencing homelessness in Sacramento County to Kari to send to CAB to follow-up. Bob was invited to present the full SRCEH 2018 Homeless Deaths Report to the CAB as a future agenda item.
Policies for Review and Approval – <i>Kari Lockwood</i>	<p><u>Policies for Review and Approval:</u> Kari distributed the policies via email. Sandy and Kari briefly discussed the policies which were reviewed and approved by the Health Center’s Management Team and pending Board approval.</p> <ul style="list-style-type: none"> • Credentialing and Privileging • Billing and Collections • Patient Satisfaction Survey <p><u>Motion</u> by Jan Winbigler. <u>Motion seconded</u> by Charles McBrayer. <u>Action:</u> Co-Applicant Board Members unanimously APPROVED all three policies with no noted changes.</p>
HRSA Report – <i>Kari Lockwood</i>	<u>Needs Assessment Follow-up:</u> Kari informed that the Service Area Competition 2018 grant application was submitted on 09/11/18. A summary of the submission, including an overview of the Needs Assessment, was presented to the CAB and approved during the July meeting. Kari confirmed that the CAB received a copy of the Needs Assessment she sent via email on 09/14/18.

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Quality Improvement Data Report –
Sandy Damiano

Quality Improvement Data Report: Quality Improvement data is presented to the CAB quarterly.

- Patient Experience Survey- Sandy shared the results of the Patient Satisfaction Survey from the July 2018 survey period. 11 of the 13 survey questions presented reflected satisfaction at 90% and above. 96% of patients said they would send their family or friends to the Health Center. Two survey questions indicated that areas for further focus are the ability to make same day appointments and obtaining medication.

Discussion: CAB members discussed same day appointments. Sandy reported efforts to improve this area and options for patients, including same day appointment hours, urgent care provided through health plans and our 24-hour Nurse help line. The Health Center will review appointment flow and wait times and assess potential reasons for barriers to obtaining medications.

- Healthy Partners Program – Sandy reviewed the Healthy Partners Program Annual Report for Fiscal Year July 1, 2017 – June 30, 2018. She shared program overview, outreach and enrollment, demographics, program structure, services completed, patient and physician testimonials, expenditures, accomplishments, challenges, coming attractions in the next fiscal year, and acknowledgments.

Discussion: CAB discussed the age and gender of Healthy Partners, enrollment trends, and the neighborhoods where a majority of enrollees reside. Sandy said enrollees reside in communities with high rates of poverty and poor health outcomes and the Program anticipates an increase in enrollees over age 65 due to elimination of the age limit. Specialty services are provided three ways – SPIRIT volunteer physicians, contracted network or by UC Davis on site. The number of specialty services including outpatient surgeries/procedures has increased since last fiscal year. The Health Center has hired physicians who are native Spanish speakers and reflect the predominant preferred language of Healthy Partner Program enrollees.

Refugee Health Clinic – Sandy reviewed the Refugee Health Program Annual Report for Federal Fiscal Year October 1, 2016 – September 30, 2017. Sacramento County completed the most assessments for newly arriving refugees in the State and has the largest number of refugees with Special Immigrant Visas in the nation. This program has experienced a substantial decrease due to the Federal Executive Order. Sandy shared the California Department of Public Health’s comments regarding our last report. They acknowledged the Health Center’s Refugee Health Program team for their “dedication to improving the health and wellbeing of refugees”.

Discussion: CAB asked questions about the populations served in this program. Sandy said that this population has chronic health and behavioral health conditions and have experienced trauma due to the circumstances in their countries of origin. Patients seen at the Health Center are diverse. CAB may be

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	<p>interested in the languages spoken by staff. Kari will provide information at a future meeting.</p> <ul style="list-style-type: none"> • <u>Supplemental Quality Improvement Funding</u> – HRSA gives one-time supplemental funding awards for an improved level of quality performance. The Health Center received an award for \$26,051 in August to help fund quality improvements. This is one time funding which we will likely use for training or equipment. The plan for using the funding will be brought to CAB for approval in October.
<p>Outreach Activity Workgroup Report – <i>Paula Lomazzi and Workgroup Members</i></p>	<p><u>Outreach Activity Workgroup Report:</u> Paula shared an update about plans for the Health Center’s outreach activity.</p> <p>Discussion: CAB discussed the plans for the activity. It will be held from 8:00 AM to 1:00 PM at Mercy Loaves and Fishes on Thursday, October 25. There will be office space for Public Health to provide flu and Hepatitis B vaccinations and tables for resource literature and brochures. The CAB discussed ideas for refreshments and small items that can be given to those who attend. Kari and Fernay will also work to collect items for the giveaway. Sandy acknowledged CAB Workgroup members’ efforts in organizing this event.</p>
<p>Next Meeting – <i>All</i></p>	<p><u>Tentative Topics for Next Meeting:</u> Summary of Single Audit Report, Outreach Activity Workgroup Report, Health Center updates, and Plan for Quality Improvement funding.</p>
<p>Public Comment– <i>Vince Gallo</i></p>	<p>No members of the public attended.</p>
<p>Closing Remarks- <i>Vince Gallo</i></p>	<p>The meeting was adjourned at 10:40 AM.</p> <p>The Board will reconvene on Friday, October 19, 2018 from 9:30 to 11:00 AM.</p> <p>Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information can be offered for those who cannot attend in person.</p> <p>Co-Applicant Board website: http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx</p>

Sacramento County Health Center website link: <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>