

## County of Sacramento DHHS Health Center Co-Applicant Board (CAB)

### Meeting Minutes

August 17, 2018, 9:30 AM – 11:00 AM

### Meeting Location

Sacramento County Health Center  
Primary Care Center  
Community Room 2020, 2<sup>nd</sup> Floor  
4600 Broadway  
Sacramento, CA 95820

### By Telephone

(916) 876-4100  
ID: 483705

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi - <b>Chair</b>	X	Vince Gallo – <b>Co-Chair</b>
X	Mike Blain	X	Don Zorechak
	Bob Erlenbusch	X	Charles McBrayer
X	AAron Washington – <i>attended by telephone</i>		Marielena Ornelas
X	Jan Winbigler		
X	Louise Steenkamp, Project Director – <b>Ex-Officio</b>	X	Ainur Sapargaliyeva, RN, Health Center Supervising Nurse - <b>Presenter</b>

County Staff: Sandy Damiano (Division Deputy Director), Pamela Gandy-Rosemond (Health Program Manager), Fernay Jackson (Supervising Registered Nurse), Kari Lockwood (Planner)

Public Attendees – Mangal Danish (prospective consumer member)

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<b>Topic</b>	<b>Minutes</b>
Welcome and Introductions - <i>Paula Lomazzi, Chair</i>	<u>Welcome and Introductions:</u> Paula Lomazzi welcomed CAB members, member of the public, and staff and facilitated introductions.
Announcements - <i>All</i>	<u>Announcements:</u> <ul style="list-style-type: none"> <li>• Kari Lockwood shared that the member of the public in attendance today is a prospective consumer CAB member. He has been volunteering in the Refugee Health Clinic for the past 3 months. Kari will continue to work on the new member application and orientation to present in an upcoming meeting for CAB nomination.</li> <li>• Aaron Washington asked CAB if the Action Items could be moved to earlier in the agenda due to a time constraint. CAB members agreed.</li> </ul>
Discussion on Heat and Air Quality in the Community – <i>Bob Erlenbusch</i>	<u>Discussion on Heat and Air Quality in the Community:</u> Bob was unable to attend today, so the agenda item was not discussed.
Policies for Review and Approval – ACTION ITEM <i>Kari Lockwood</i>	<u>Policies for Review and Approval – ACTION ITEM:</u> Two policies were updated and reviewed by the Health Center management team earlier this year and are pending Board approval. Sandy Damiano provided a brief overview of the purpose of these policies for the Health Center. <ul style="list-style-type: none"> <li>• Credentialing and Privileging</li> <li>• Billing and Collections</li> </ul> <p><b>Discussion:</b> The CAB discussed needing more time to review and information on what revisions had been made. Kari will email copies of these policies with track changes showing content revisions.</p> <p><u>Motion</u> by Mike Blain to table this Action Item to the September meeting to allow more time for review.  <u>Motion seconded</u> by Jan Winbigler.  <u>Action:</u> Co-Applicant Board members APPROVED by unanimous vote to reschedule these Action Items to the September CAB meeting.</p>
Outreach Activity Workgroup	<u>Outreach Activity Workgroup Report:</u> Paula shared about the workgroup’s efforts to schedule a small outreach event to meet one of the CAB’s Strategic Plan objectives. The purpose of the outreach activity will be to

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<p>Report – <i>Paula Lomazzi</i></p>	<p>introduce individuals to services at the Health Center, expand the CAB’s focus to include more than the homeless population, and decrease Emergency Room visits. Paula said that the workgroup thought of providing flu shots concurrent with a voter registration event she is facilitating.</p> <p><b>Discussion:</b> CAB discussed the availability of flu shots in the community and for Health Center patients. Sandy confirmed that flu shots are available for all enrollees of the Health Center and they are encouraged to receive them. Public Health organizes and provides flu shots to the community and usually has an adequate supply. Any flu shots distributed in the community need to be coordinated with Public Health and Fernay Jackson can provide this planning. CAB discussed having the activity at Mercy Loaves &amp; Fishes to provide information about Health Center services and health care navigation, as well as information about legal assistance, as this is often a need for the medically underserved. Paula said that the workgroup will continue planning. Jan Winbigler volunteered to draft an outline of the plan that can be modified as needed.</p>
<p>Pediatrics &amp; Adolescent Care Clinic and Specialty Referrals – <i>Ainur Sapargaliyeva, RN, Health Center Supervising Nurse</i></p>	<p><u>Pediatrics &amp; Adolescent Care Clinic and Specialty Referrals:</u> Ainur Sapargaliyeva, RN, Health Center Supervising Nurse</p> <ul style="list-style-type: none"> <li>• Through an agreement with the University of California Davis, Department of Pediatrics, the Health Center opened a Pediatrics &amp; Adolescent Care Clinic in March 2017. This clinic serves children and youth ages 0-18. Patients are covered by Medi-Cal and the number of patients receiving services continues to grow.</li> <li>• The Clinic follows national guidelines to meet high standards of care. Services include exams, immunizations, health education, screenings, preventive care, and treatment for complex and chronic issues. The Clinic has an Adolescent Medicine Specialist physician to address unique issues for this developmental stage.</li> <li>• The Health Center’s Referral Team is comprised of medical staff who provide support and follow-up for patients referred for specialty services by their physician.</li> <li>• There are 40 categories of referrals. The Referral Team collaborates with the insurance and managed care plans to process the referrals. Some of the authorizations take time due to high demand, and the Referral Team provides a great resource for our patients.</li> </ul> <p><b>Discussion:</b> CAB members asked about prior services for youth. Sandy said that these services had been provided previously and this is valuable for the whole family. Families seen at the Health Center’s Refugee Health Clinic are linked to the Pediatric &amp; Adolescent Care Clinic for services for their children. Patients can choose where they establish a medical home, and families frequently stay with the Health Center. Many children have behavioral problems and refugees often have experienced trauma that can be diagnosed and treated at the clinic. CAB discussed touring the clinic at a future time and Louise Steenkamp offered to lead.</p>

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<p>Project Director Report – <i>Sandy Damiano, Louise Steenkamp</i></p>	<p><u>Project Director Report:</u></p> <p><u>Leadership Changes</u> - Sandy informed the CAB that Dr. Beilenson has been appointed as County of Sacramento Director of Health Services and Sandy has returned to Division Deputy Director. Sandy expressed appreciation to the CAB for their patience during the changes in leadership.</p> <p><u>No Place Like Home Initiative</u> – Sandy discussed that the No Place Like Home is a state initiative that targets permanent housing for the homeless. The county is in the planning phase to provide broader services in addition to what will be offered through No Place Like Home. There is a large coalition of varied stakeholders and consultants involved to analyze needs and gaps in service for this population.</p> <p><b>Discussion:</b> Board members discussed the complexity of needs of individuals experiencing homelessness and how this impacts access to housing and other support services, including mental health and substance use. Kari will send the link to the County website related to the initiatives to the CAB and more information can be brought to CAB as it becomes available.</p> <p><u>Recruitment and Hiring -</u> Louise reported that a bi-cultural, bi-lingual physician fluent in Spanish has been hired for Adult Primary Care Clinic. She said that the physicians express a positive experience working at the Health Center. Sandy shared that the University of California Davis Medical School is highly renowned and physicians have a strong commitment to providing services to our medically underserved community. Kari will send information about University of California Davis School of Medicine rankings to CAB.</p>
<p>Staff Report – <i>Kari Lockwood</i></p>	<p><u>Sites and Services:</u> Kari followed up on Board member’s request from the previous CAB meeting and confirmed the Health Center’s service sites.</p> <p><u>Healthy Partners Program recruitment:</u> Kari said that the Health Center is reviewing the data and Program enrollment. Sandy said an overview of the Healthy Partners Program annual report will be shared in the next meeting.</p>
<p>Next Meeting – <i>Louise Steenkamp, All</i></p>	<p><u>Tentative Topics for Next Meeting:</u> Quality Improvement Data Report, Policies and Procedures, other key topics.</p>
<p>Public Comment– <i>Vince Gallo</i></p>	<p>Mangal Danish (prospective consumer member) expressed perception of water quality. Board members discussed filters. The Board noted that this topic is more relevant to the Sacramento County Water Agency.</p>

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Closing Remarks- <i>Vince Gallo</i>	<p>The meeting was adjourned at 10:40 AM.</p> <p>The Board will reconvene on <b>Friday, September 21, 2018 from 9:30 to 11:00 AM.</b></p> <p>Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information can be offered for those who cannot attend in person.</p> <p>Co-Applicant Board website: <a href="http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx">http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx</a></p>
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*Sacramento County Health Center website link:* <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>