

## County of Sacramento DHHS Health Center Co-Applicant Board (CAB)

### Meeting Minutes

February 16, 2018 9:30 AM – 10:00 AM

### Meeting Location

Sacramento County Health Center  
Primary Care Center  
4660 Broadway  
Community Room – Suite 2020, 2<sup>nd</sup> Floor  
Sacramento, CA 95820

Call-in Number: 1 (916) 876-4100

Conference ID: 599605

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi – <b>Chair</b>		AAron Washington – excused
X	Mike Blain	X	Sally Ooms – (attended telephonically)
	Bob Erlenbusch	X	Vince Gallo – <b>Co-Chair</b>
		<b>EX-OFFICIO MEMBER</b>	
		X	Sandy Damiano, Interim Project Director

County Staff: Kari Lockwood (Planner)

Public Attendees – 1: Don Zorechak (Prospective CAB Member)

**County of Sacramento DHHS  
Health Center Co-Applicant Board (CAB)**

<b>Topic</b>	<b>Minutes</b>
<p>Welcome and Introductions <i>Paula Lomazzi, Chair</i></p>	<p><u>Welcome and Introductions</u>: Paula welcomed members and facilitated introductions.</p>
<p>Announcements <i>Kari Lockwood, Sandy Damiano</i></p>	<p><u>Announcements</u>:</p> <ul style="list-style-type: none"> <li>• <u>Form 700 and Ethics Training</u> – Kari confirmed with CAB Members that they received the email she sent on Wednesday, February 14, 2018 with information and website links to complete Form 700 and the Ethics Training electronically. Kari offered assistance with accessing Form 700 and the Ethics Training if needed. Kari reminded CAB Members that Form 700 is due annually and the Ethics Training is due every two years.</li> <li>• <u>Health Care Fact Sheets</u> – Kari confirmed that members received the fact sheets for the homeless population that Bob Erlenbusch e-mailed on Friday, February 9, 2018. Sally Ooms requested that the fact sheets be re-sent to her. This will be completed today. Kari said that Bob may be scheduled to present an overview of the fact sheets at an upcoming CAB meeting.</li> <li>• <u>CAB Member Recruitment Update</u> – Kari stated that Don Zorechak’s membership application was sent to the Clerk of the Board on Friday, February 9. Kari informed CAB that consumer members are being actively recruited. Kari is educating managers and distributing flyers at Health Center management meetings as well as placing them in the lobby. Recruitment email was also sent to La Familia. Kari will follow up with a prospective board member inquiry (a parent of a pediatrics clinic patient) today.</li> <li>• <u>March 16, 2018 CAB Meeting</u> – Sandy provided an overview of key items for the next scheduled CAB meeting, including review of proposed 2018-19 County Healthy Center budget, proposed expenditures for one time Health Resources and Services Administration (HRSA) funds, changes in Refugee Health Grant funding, a Quality Improvement Report, and an update on the HRSA Plan of Correction.</li> </ul>
<p>HRSA AIMS Funding <i>Sandy Damiano</i></p>	<p><u>HRSA AIMS Funding – ACTION ITEM</u>: Sandy provided an overview of the AIMS funding in the amount of \$150,000 and reasons to relinquish the funding due to limits on one time categorical funding and ongoing funds. Initial plans to purchase a specialized Electronic Health Record module and staff training are no longer indicated. The vendor provided the module at no cost and training has been offered through our Alcohol &amp; Drug Services (ADS) program at no cost. ADS has been unsuccessful recruiting a prospective employee with specialized training due to work force shortage. Instead, the existing behavioral health clinicians (LCSW/LMFT) are receiving training to assist with “co-occurring capacity” and will also receive clinical supervision from Dr. Onate regarding Medication Assisted Treatment. This is a better long term solution. County Health Center will still roll</p>

**County of Sacramento DHHS  
Health Center Co-Applicant Board (CAB)**

	<p>out a Medication Assisted Treatment pilot.</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> <li>• CAB Members asked about administration of the MAT Pilot. Sandy provided information about Suboxone treatment and offered to provide additional information. Additionally, Dr. Onate, MD, Medical Director, can be invited to present a brief overview of the MAT Pilot at a future CAB meeting. Members appeared interested.</li> </ul> <p><u>Action:</u></p> <ul style="list-style-type: none"> <li>• Co-Applicant Board Members approved relinquishing the HRSA AIMS Funding – unanimous vote.</li> </ul>
<p>Healthy Partners <i>Sandy Damiano</i></p>	<p><u>Healthy Partners Program Changes and Budget – ACTION ITEM:</u> The Board of Supervisors heard tremendous community support for the Healthy Partners Program and approved by unanimous vote to increase the Healthy Partners Program by raising the number of enrollees by 1,000 members (from 3,000 to 4,000) and to eliminate the upper age cap limit of 64 years old. Funding for these program changes was requested and approved to be used by the Medical Treatment Account, which is a separate budget unit. This funding includes additional expenditures for specialty services from the Medical Treatment Account and funding for the County Health Center (\$280,000) and Pharmacy for: 0.5 FTE contracted provider, 1.0 Senior Office Assistant, 1.0 Medical Assistant, and 0.5 Pharmacy Technician.</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> <li>• Board Members asked about new enrollee engagement efforts. Sandy reported that Member Services immediately began to: contact those previously dis-enrolled due to age to see if they still met criteria and would like to enroll, no longer dis-enroll members who turn 65 years of age, contact potential members from the wait list, and contact those currently being served by the Health Center on sliding fee scale for possible enrollment. Sandy also informed the CAB about the process for designing and proposing program changes (through internal review and through the Healthy Partners Advisory Group).</li> </ul> <p><u>Action:</u></p> <ul style="list-style-type: none"> <li>• Co-Applicant Board Members approved the Healthy Partners Program changes and budget by unanimous vote.</li> </ul>
<p>Public Comment <i>Vince Gallo, Co-</i></p>	<p>There was no Public Comment.</p>

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<i>Chair</i>	
Closing Remarks and Adjourn <i>Vince Gallo</i>	<p>The meeting was adjourned at 10:00 AM.</p> <p>The Board will reconvene on <b>Friday, March 16, 2018 from 9:30 to 11:00 AM.</b> <u><i>Note the changed meeting date.</i></u> Location: 4600 Broadway, Community Room #2020, Sacramento.</p> <p>Co-Applicant Board website: <a href="http://www.dhhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx">http://www.dhhs.saccounty.net/PRI/Pages/Health%20Center/County-Health-Center-Co-Applicant-Board.aspx</a></p>

*Sacramento County Health Center website link:*

<http://www.dhhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>